



Ref No : SVC/Acs/2024/ P/

5th February, 2024

ADMISSION ONLINE HELPDESK (2024-2025)

This is for information of all the concerned that an **Admission Online Helpdesk** comprising the following staff members has been constituted to help the students during the admissions, as per admission schedule announced by the University of Delhi. **The committee is requested to function with immediate effect as per university admission schedule, till admissions are over.** All admission related general queries with respect to the Sri Venkateswara College can be sent at the following email ID. The Candidate/s will get revert within 24 hours.

S. No.	Name of the Staff	Details of courses	Mobile Number/e-mail Id
1.	Dr Nandita Narayanasamy Associate Professor Department of Biochemistry	Convener, Admission Helpdesk helpdesk@svc.ac.in	
2.	Mr M.Krishna Rao	For Science courses	7207237531
3.	Dr Urmi Bhattacharya	For Social Sciences : B.A. (Prog) & B.A. (Hons) courses	93132 01771
4.	Dr Haokam Vaiphei	For Social Sciences : B.A. (Prog) & B.A. (Hons) courses	8974 790037
5.	Dr Pooja Jain	For Commerce courses	98918 60800
6.	Dr Sudhakar Yadav	For Mathematics and Statistics courses	92500 60844

Note:-

1. The aspirants for admission or candidates who have qualified the cut-off are advised not to visit the college for any admission related matters. **Queries will be answered only between 09:30 AM and 1:30 PM.**
2. All admission related queries, correspondence and dealings with respect to the **Sri Venkateswara College only** can be made through email or contact number as mentioned above for concerned purpose.
3. The matters related to the Admission Policy, Students' Admission Login/Dashboard, Refund of Admission Fee, University Admission Portal should be addressed to the Admission Branch of the University of Delhi.
4. Those who have qualified the cut-off declared by the college and have any query or concern with respect to processing of their admission or any associated matter can contact the Teacher/Admission-in-Charge/Coordinators of the respective courses/departments.
5. Sports related inquiry may also be sent to Dr Narendra Gaur, Convener, Sports Committee (98180 48470) at sports@svc.ac.in and ECA related inquiry may also be sent to Prof Om Prakash, Nodal Officer, ECA admission (99996 15156) at eca@svc.ac.in
6. Hostel related inquiry may be sought through hostelwarden@svc.ac.in vide contact number 011-2411 2197.
7. The staff members are requested to check their e-mail, WhatsApp, College & Delhi University websites (www.svc.ac.in & www.du.ac.in) etc. regularly for day-to-day updates.
8. Any addendum/corrigendum shall be posted on the college website only.


Prof Sanjay Kumar
Convener, Admission Committee


Prof K. Chandramani Singh
Acting Principal

प्राचार्य
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
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